

**VISITORS AND OBSERVERS****Table of contents**

Appendix 1 - Preliminary visitors program

**References:**

A Exercise specifications NP-98

B Overall NATO/PfP exercise concept

**1 Situation**

Since this is the first time CIMIC is the focus of an exercise a special effort will be made to make it possible for visitors with a special interest to CIMIC to visit the exercise. Therefore there will be several visitors days. Distinguished visitors day (DV-day) will be on 4 October 1998 with the Swedish Minister of Defence and the Swedish Supreme Commander with their guests and a second DV-day on 5 October 1998 for other distinguished guests.

**2 Mission**

Visitors and Observers Bureau (VOB) will co-ordinate and execute all visits, including press and information, to the exercise during the training and live exercise period in co-ordination with the DISTAFF.

VOB will be operational at Almnäs 29 September to 2 October 1998 and in Visby 3 October to 8 October 1998.

**3 Execution****3.1 VOB policy**

VOB will work closely with the DISTAFF in order to have full control of the activities to make the visits to the units in the field effective and interesting. In order to accomplish that the VOB will be situated close by the DISTAFF and one or two VOB-officers will be placed in the DISTAFF.

**3.2 VOB objectives**

Visits will focus on the activity in the field and will take place close to the military and civil units and organisations.

The visitors will be placed in groups that will visit activities with special interests for the visitors as long as it is possible.

Travel arrangements for invited visitors to Gotland will be made by the VOB because of the limited public communications between mainland and the island.

### 3.3 Invitation

Invitations were sent to authorities and organisations in June 1998 and replies should consist of the visitors requirements of transport and accommodation. The reply shall be sent to the VOB before 21 August 1998.

### 3.4 VOB location

During the training week the VOB will be situated at SWEDINT, Almnäs "Nicaragua" and briefings will be held at "Dag Hammarsköld" auditorium.

During the Live exercise the VOB will be situated at the Gotland Regiment in Visby in the house of "Avar"

### 3.5 Liaison

The VOB will liaise with the Swedish Armed Forces HQ via Op Int.

VOB will have two Liaison officers at the DISTAFF together with PIC. They will liaise in matters of visits (COS, J3), activity (J3), support (J4), transportation (J4), security (J2) and safety (J2).

## 4 Service and support

### 4.1 Mission

The VOB will receive and accomodate visitors and press, providing them with a program to observe selected elements and units participating in the exercise all in co-ordination with DISTAFF. The VOB will co-ordinate logistic support, particularly transport, meals and communication.

### 4.2 Concept of support

All transport in the exercise area will be conducted by the VOB. Requirement of transports shall be forwarded to the HNS who will provide the necessary means of transportation.

Visitors will be served Host Lunch in the field or at a military restaurant close to the visiting area.

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**4.3 Budget and finances**

The costs of the visitors are carried either by the visitor or their parent headquarters or agency. Exceptions are made for Host Meals and transportation to Gotland if travelling with VOB flights from Arlanda, Stockholm.

**4.4 Transport**

VOB will co-ordinate and DISTAFF (J4) will arrange flights for visitors and press from Arlanda airport, Stockholm to Visby airport at 0745 hours and back to Stockholm at 1700 hours on 5, 6 and 7 October 1998.

**5 Personnel**

All participating countries shall be represented in the VOB.

VOB manning and organisation see appendices 1 and 2.

**6 Commande and control**

C VOB will co-ordinate VOB and PIC matters.

All members of the VOB will be provided with a cellular phone.

**PRELIMINARY VISITORS PROGRAM**

During training week, 30 September and 1 October 1998 will be visiting days. The training will be traditional Peace Keeping training and co-operation with civilian organisations.

**Preliminary visitors program training week**

Time	Activity	Remark
0900 hrs	VOB Briefing	Briefing concerning the exercise and agenda for the days events.
1000 hrs	Visiting the training	Visiting at least two sites.
1200 hrs	Lunch	
1300 hrs	Visiting the training	Visiting at least three sites.
1700 hrs	End of visit	

During live exercise week, 4 and 5 October 1998 will be Distinguished Visitors Days. The events will be traditional Peace Keeping with civil-military co-operation (CIMIC).

**Preliminary Distinguished Visitors program**

Time	Activity	Remark
0900 hrs	Commanders Briefing	Briefing concerning the exercise and situation report.
0930 hrs	Briefing VOB	Briefing concerning the agenda for the days events.
1000 hrs	Visiting the exercise	Visiting at one site.
1200 hrs	Lunch	In the field.
1300 hrs	Visiting the exercise	Visit to at least two sites.
1700 hrs	End of visit	
Est 1800 hrs	Dinner (Only 4 October 1998)	Hosted by the Swedish Minister of Defence (special invitation)

5, 6 and 7 October 1998 will be visiting days during the live exercise week.  
5 October 1998 will, besides Peace Keeping, focus on international law.  
6 October 1998 will, besides Peace Keeping, focus on a disaster event.  
7 October 1998 will, besides Peace Keeping, focus on a humanitarian project.

**Preliminary visitors program live exercise week.**

Time	Activity	Remark
0745 hrs		
0900 hrs	VOB Briefing	Briefing concerning the exercise, situation report and agenda for the days events.
1000 hrs	Visiting the exercise	Visit to one site.
1200 hrs	Lunch	In the field or at the military restaurant in the Gotland regiment.
1300 hrs	Visiting the exercise	Visit to at least two sites.
1600 hrs	End of visit	
1700 hrs	VOB flight to Stockholm	If requested by the visitor.